

Town of Freedom
Organization Board Meeting
Monday, January 7, 2019

Board Members Present: Ron Ashworth, Ann Marie Dixon, and Supervisor Randy Lester
Absent: Jolene Esposito, and John Hill

Other Officials: Justice Mary Zink, Justice Gary Chamberlain, and Court Clerk Kara Brunner

Others: 0

Meeting called to order at 7:00p.m. By Supervisor Randy Lester

- I. **PLEDGE TO THE FLAG:** Led By Supervisor Randy Lester
- II. **RESOLUTIONS #1-2019**

TOWN OF FREEDOM

RESOLUTION # 1-2019

January 7, 2019

The Town Board of the Town of Freedom hereby establishes a petty cash account for the Senior Citizens Recreation committee in the amount of \$2,500.00 funded from budget account # A7620.4 to be used for recreational purposes e.g. trips, buses, supplies, etc.
Funds used are to be accounted for by receipts submitted by the end of the year 2019 with any remaining balance reimbursed to the Town by December 31, 2019.

Motion by: Ron Ashworth, Seconded by Ann Marie Dixon

Roll call:

Esposito:

Ashworth: Aye

Hill:

Dixon: Aye

Lester: Aye

Clerk: *Mindy M. Nolla* Date: *1/7/19*

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A) Audit Declaration and Petty Cash and Annual Audit for:

- A) **TAX COLLECTOR - \$200.00 { Petty Cash will be available January 14th Meeting}**
- B) **TOWN CLERK - \$100.00 {Town Clerks Books, Petty Cash and Minutes will be available at the January 14th meeting}**
- C) **JUSTICE - \$150.00**
- D) **JUSTICE - \$150.00**
- E) **HIGHWAY SUPT. - \$200.00**
- F) **BUILDING INSPECTOR – [2018 printout of all permits and petty cash at the January 14nd, 2019 Meeting]**
- G) **Supervisor - \$0 petty cash [Supervisor's Books will be available at the January 14th, 2019 Meeting]**

A motion was made by Ann Marie Dixon to accept the petty cash allowances and annual audit declarations for Highway and both Justice. Seconded by Ron Ashworth.

Roll Call: Ayes-3 Ron Ashworth, Ann Marie Dixon and Supervisor Randy Lester

The Town Board accepted the Justice Petty Cash during the meeting; however the audit sheet was not available and will need signatures at the January 14, 2019 meeting.

III. ASSIGNMENTS:

- a) **Set Monthly Board Meeting Time/Date/Place:** Stay the same 3rd Monday of the month at 7pm Subject to Holidays for January and February the meetings will be held the Second Monday.
- b) **Official Depository:** Five Star Bank
- c) **Official Payroll Service:** GFC
- d) **Spending Limit for Highway Superintendent (\$1,000):** Yes
- e) **Hourly Wages: *SEE PAGE 5***
A motion was made by Ron Ashworth to approve the Pay Scale that was presented to the Board for Appointed Positions and Highway Department. Seconded by Ann Marie Dixon.
Roll Call: Ayes-3 Ron Ashworth, Ann Marie Dixon and
Supervisor Randy Lester
- f) **Official Newspaper:** Arcade Herald
- g) **Mileage Rate:** \$.50
- h) **Town Doctor:** Dr. Dale Deahn
- i) **Authorization for Supervisor to Pay Utilities Prior to Meetings (when necessary):** Yes
- j) **Authorization for Supervisor to Invest Town Monies According to Investment Policy:** Yes

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- k) Agreement for the Expenditure of Highway Moneys: (Signed by Board Members)** Councilman Ron Ashworth asked for this to be brought out at the January 14th 2019 meeting.
- L) Appointment of the Association of Towns Delegate-Certificate Of Designation.**

A motion was made by Ron Ashworth to accept the above assignments. Seconded by Ann Marie Dixon.

Roll call: Ayes-3 Ron Ashworth, Ann Marie Dixon, and Supervisor Randy Lester

IV. APPOINTMENTS

A) Appointments: (All appointments are for 1 year –ending December 31, 2019 unless otherwise noted.)

1. **Deputy Supervisor (Ø):** Ron Ashworth
2. **Deputy Clerks/Collectors (\$12.75/Hr)(3)** Brenda Schmidt, Sherri Bernard and Patty Kline
3. **Deputy to Highway Superintendent** (additional \$.60/Hr): Mark Morgan
4. **Clerk to the Court** (\$9,500 annual salary): Kara Brunner
5. **Constables** (\$60.00 per duty on court night and \$20.00 per hour to service papers): Matt Wilber, and Robert Harrington
6. **Dog Control Officer** (\$4,000 annual salary): Don Howe
7. **Bookkeeper/Accountant** (\$13,750 annual salary): Jessica Dart
8. **Town Historian** (\$1000 annual salary): Lorna Spencer
9. **Deputy Town Historian** (\$500): Sherri Bernard
10. **Town Attorney:** (2 yr term thru 2020): James McAuley
11. **Town Prosecutor** (\$250.00 per month): Robert Kutzuba
12. **Building Custodian** (\$12.75/hr): Jack Lawrence
13. **Planning Board Member: 1 to fill expiring 5 year term** (\$400 per member): Norm Feldman
14. **Building Code Enforcement Official:** (\$13,250 annual salary) Appointed thru 2022: Patrick Cummings
15. **Summer Rec Direct:** Tanya Siddle

A motion was made by Ann Marie Dixon to accept the above appointments. Seconded by Ron Ashworth.

Roll call: Ayes-3 Ron Ashworth, Ann Marie Dixon, and Supervisor Randy Lester

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IX. COMMITTEE ASSIGNMENTS:

- A) **Building Committee (2):**
 - 1. Ron Ashworth
 - 2. John Hill
- B) **Highway Committee (2)**
 - 1. Ron Ashworth
 - 2. John Hill
- C) **Insurance Committee (2):**
 - 1. Supervisor Randy Lester
 - 2. Mindy Holland
- D) **Parks & Recreation Committee (2):**
 - 1. Ann Marie Dixon
 - 2. Jolene Esposito
- E) **Liaison to the Planning Board (1): Supervisor Randy Lester**

A motion was made by Ron Ashworth to accept the above committee appointments. Second by Ann Marie Dixon.

Roll call: Ayes-3 Ron Ashworth, Ann Marie Dixon, and Supervisor Randy Lester

Supervisor Randy Lester wanted to let the Board know that Tanya Siddle has mention that the park building needs to be cleaned up. Randy stated that he has been in the building and feels the same way. Councilmen Ron Ashworth said he would work with Councilman John Hill on that. Ron said that they talked about insulating the building. He also said in front of the overhead doors he liked to see a strip of black top, to help the mud from being tracked in and out.

X. ITEMS FROM THE FLOOR: Justice Mary Zink had someone mention to her about the War Veterans' sign that once was on the Village Green. She said now that we are working on the Green if the sign would be put back. Supervisor Randy Lester showed a picture of the sign to Board members and Mary and stated it's in rough shape. Councilman Ron Ashworth said that it can be redone. Ron also said Bookkeeper Jessica Dart had asked what the Town would spend money on in 2019. One thing in question is the board room floor, but also the Village Green.

XI. APPROVAL OF VOUCHERS:

General #1 to # 4, Amt. \$32,716.95, Yrly Amt. \$32,716.95.

Motion made by Ann Marie Dixon to accept the General vouchers as written.
Seconded by Ron Ashworth.

Roll call: Ayes-3 Ron Ashworth, Ann Marie Dixon and Supervisor Randy Lester

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Highway #1 to #2, Amt. \$ 19,440.05, Yrly Amt. \$19,440.05.

Motion made by Ron Ashworth to accept the Highway vouchers as written.
Seconded by Ann Marie Dixon.

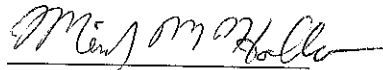
Roll call: Ayes-3 Ron Ashworth, Ann Marie Dixon, and Supervisor Randy Lester

XII. ADJOURNMENT:

Ann Marie Dixon made the motion to adjourn the meeting at 7:43p.m. Seconded
by Ron Ashworth.

Roll call: Ayes-3 Ron Ashworth, Ann Marie Dixon,
and Supervisor Randy Lester

Respectfully Submitted,



Mindy M. Holland

Town Clerk

January, 10 2019

Town of Freedom
2019

PAY SCALES FOR APPOINTED POSITIONS

GENERAL GOVERNMENT

	2014	2015	2016	2017	2018	2019
CLERK ASSISTANTS	10.75	11.00	11.50	11.75	12.25	12.75
CUSTODIAN	10.75	11.00	11.50	11.75	12.25	12.75

ALL APPOINTED POSITIONS PAID FROM BUDGETED PERSONAL SERVICES ACCOUNTS WILL BE PAID ON ANNUAL SALARY PER BUDGETED AMOUNTS.

PAY SCALES

HIGHWAY DEPARTMENT

	2014	2015	2016	2017	2018	2019
TERRY SMITH -	17.75	18.45	19.17	19.93	20.42	21.02
SCOTT BROWN -	17.32	18.02	18.74	19.50	19.99	20.59
MARK MORGAN - 20.58+.50=21.08	17.31	18.01	18.73	19.49	19.98	
R. PHETTEPLACE	17.12	17.82	18.54	19.30	19.79	20.39

2019 - \$0.60 INCREASE ACROSS THE BOARD (3%)

- MARK MORGAN - DEPUTY HIGHWAY SUPERINTENDENT – ADDITIONAL \$0.50/HOUR
- SECOND SHIFT (WINTER) DIFFERENTIAL **ADDITIONAL \$75.00/WEEK**