

Notice to Comply with Junk Storage Law

(name)
(address)
(city, state, zip code)

Dear _____,

According to records of the Town of Freedom Assessor, you are the owner of property located at _____ (violation address)
_____. On (date) _____, I observed
an apparent violation of the Junk Storage Law/Junkyard Law on your property, specifically:
(description of violation) _____
_____.

That activity is a violation of the Town of Freedom Junk Law / Junkyard Law, a copy of which is attached for your information. I hereby request that you either eliminate the violation or file plans with his office for corrective measures by (date) _____.

If you believe that you are not in violation of the Junk Law / Junkyard Law of the Town of Freedom, please contact this office to review the situation. If you intend to bring your property into compliance with the law, but you cannot meet the stated deadline, please contact this office and we will attempt to work with you on a short extension.

If you do not take the requested action or make other arrangements with this office by (date) _____, we will begin formal enforcement action against you. You will **NOT** receive additional warning before we begin formal enforcement action.

THIS IS THE ONLY LETTER YOU WILL RECEIVE. Your next communication from us will involve formal enforcement action.

If you wish to discuss any aspect of your case, you can call me at _____. Because I am often in my field the best times to reach me is between _____.

Sincerely,

(name & title)

(date)